

PROBLEM SOLVING

1	Identify the problem (use specific and factual terms):
2	What is your goal (what are you trying to accomplish – realistic and positive focus):

3	Brainstorming solutions (<u>list below</u>):	
SOLUTION #1:		
Pros (short/long term):		Cons (short/long term):
SOLUTION #2:		
Pros (short/long term):		Cons (short/long term):
SOLUTION #3:		
Pros (short/long term):		Cons (short/long term):

4	Make a plan (who's involved, what must be done, where, when, and why is this the best option):
5	Put the plan into action (evaluate the outcome):